

*Codes Quick Reference - Individual Users

Directed Call Pick Up

***8(Extension#)**

Intercom

***1(Extension#)**

Voicemail Access Codes

***(Extension#)** will allow you to access the mailbox assigned to that extension from any phone on the PBX

(Extension#)* will go directly to the voicemail box for the extension without ringing the phone first. This can be used in conjunction with the transfer feature to send a call directly to VM.



***301(Extension#)** will allow you to record a new **Unavailable** message without logging in to the voicemail service.

***302(Extension#)** will allow you to record a new **Busy** message without logging in to the voicemail service.

***303(Extension#)** will allow you to record a new **Name** recording without logging in to the voicemail service.

***311(Extension#)** will allow you to hear the **Unavailable** message without logging in to the voicemail service.

***312(Extension#)** will allow you to hear the **Busy** message without logging in to the voicemail service.

***313(Extension#)** will allow you to hear the **Name** message without logging in to the voicemail service.

***5000** will access the voicemail service in general. You will be asked to enter your extension #.

Caller ID Blocking

***67(Telephone#)** will block the outgoing Caller ID for that call.

Call Park



Call Park Pick-up

***71(Zone#)**